



TOWN OF STRATHAM

10 Bunker Hill Avenue Stratham, NH 03885
Building Department (603) 772-7391 x 180
www.strathamnh.gov

THIRD PARTY AND/OR SPECIAL INSPECTOR REVIEW AGREEMENT

Declaration of the Property Owner/Applicant:

The Property Owner/Applicant of Building Permit #_____ for the property located at: _____, Stratham NH 03885, Tax Map _____ Lot _____ hereby agrees to pay for applicable fees for the additional services of a third party consultant and/or special inspector for the purpose of verifying building code compliance and/or the inspection of a design plan, building, or structure requiring the practice of a licensed professional.

The Property Owner hereby understands that the third party consultant and/or special inspector fee(s) will be in addition to the permit fee charged by the Town. All said fees shall be estimated by the third party consultant and shall be based on information supplied by the owner/applicant.

Please supply estimated cost of \$_____ to establish an account to be held by the Town of Stratham to pay for the third-party fees. This account may require replenishment as needed.

The town will maintain an account and as invoices for services are received they will be paid for by the account. You will be copied on all invoices. Once the project is completed as identified by the issuance of a Certificate of Occupancy or Completion by this office, you will be reimbursed for any remaining balance. If the created account is found to be insufficient due to uncontrolled circumstances (contractor delay, scope of work modification, other) you will be notified, and a second estimate will be provided by the Third Party.

Property Owner/Applicant Information (please print)

First/Last Name

Business Name

Mailing Address

City / Town

State & Zip

Business Phone #

Telephone

Email Address

I certify under the penalty of perjury that I am the property owner, or the property owner's agent, authorized to enter into this fee agreement on his/her behalf. I have read the conditions concerning the Third Party Professional and/or Special Inspector Review Agreement and I understand that I will be responsible for payment of all fees and costs incurred thereunder. I further agree to advise the Building Department in writing should I no longer be associated with the above referenced project/property, rendering this agreement void as of the date of receipt of that letter to the Building Department and upon payment of any remaining fees incurred prior to that date

Signature

Date

Please Note: This form **must** be signed and submitted to the Building Department prior to the continuance of the review and/or inspection of the project. Building Code / Ordinance references. NFPA 101 2018 4.6.1.4 the authority having jurisdiction shall be permitted to require a review by an approved independent third party with expertise in the matter to be reviewed at the submitters expense. Town of Stratham Chapter 7 Building Ordinance 4.2 Third Party Professionals: The Code Enforcement Officer may require the engagement of third party professionals for the purpose of verifying the code compliance and/or the inspection of a design plan, building, or structure requiring the practice of a licensed professional. Third party reviews and/or inspections will be assessed at the third party professional's hourly rate. The cost of such service shall be borne by the applicant in addition to the original permit fee amount (Rev. 3/2021).

Check #: _____
Close out: _____

Amount: _____
Date: _____

Date Received: _____
Refund Amount: _____